

## Paragraph Drafting Checklist

**Peer review activity:** Please check box (☑ = yes; ☒ = no)  
and provide a brief comment for your partner

Is there a topic sentence?..... ☐

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Is the explanation/elaboration clear?..... ☐

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Are examples provided?..... ☐

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Are the examples relevant?..... ☐

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Does the writer refer to academic research?.... ☐

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Does the writer use synonyms for 'says' that  
express an opinion about the research?..... ☐

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Has the writer included references? (avoided  
plagiarism) ☐

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Are references correctly formatted?..... ☐

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Is the writing a critical reflection?..... ☐

Why or why not?

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Now, check spelling, grammar and punctuation....

☺ (Try reading 'bottom-up': from the last to the first sentence in each paragraph)